

Hollins University  
 Student Government Association and the Office of Student Activities  
 Student Organization Registration Form

In order for your organization to maintain official recognition from Student Government Association and Hollins University the organization registration form must be filed with the Director of Student Activities and the Club Coordinator. In addition with the completely form you may be asked to provide to the DSAO and Club Coordinator a complete list of your organizations members. Upon return of this form, your organization may be eligible to request funding from the Student Government Association as stipulated in the Student Government Association Constitution, reserve facilities on campus, and establish a student organization e-mail account and charge account. In addition, each organization must select a faculty/ administrator to serve as an advisor. The advisor selected will serve until the next election. At this time, the organization may retain the same advisor or ask a new faculty or administrator to serve as their advisor.

**Organization name:** \_\_\_\_\_

**Officers:**

Please list your top officers, as applicable. If needed, please attach a separate sheet to this document.

| Title | Full Name | E-mail Address |
|-------|-----------|----------------|
|       |           |                |
|       |           |                |
|       |           |                |
|       |           |                |

Date officers take office: \_\_\_\_\_

Next election of officers will be: \_\_\_\_\_

**Advisor Agreement:**

If you have an advisory board please provide on the back of this form all the persons (faculty or staff) all who may sit on the board. The one listed on the front should be the chair of your advisory board.

Advisor name: \_\_\_\_\_ E-mail: \_\_\_\_\_

*I \_\_\_\_\_ agree to serve in an active role as advisor for  
 \_\_\_\_\_, for the academic year 2020-2021.*

\_\_\_\_\_  
 Signature of Advisor Date \_\_\_\_\_

\_\_\_\_\_  
 Signature of Organization's President/Editor/Chair Date \_\_\_\_\_

\_\_\_\_\_  
 Signature of Club Coordinator Date \_\_\_\_\_