

The How to Guide For Student Government



2018 - 2019
Academic
Year

WHAT IS SGA?

The Student Government Association is made up of 7 different Sections:

Executive Branch	<p>The executive branch of Hollins Student Governmnet is called 'Roundtable'. Roundtable is a group of student leaders that are charged with the goal of authoring constitutionally sound initiatives and stances on behalf of the student body. Roundtable advocates on behalf of students and works with campus administrators to ensure the Hollins community's needs are met.</p>
Class Cabinets	<p>Each class year is represented by their class cabinets. Each cabinet has a president, vice-president, secretary, treasurer, and senator. The president sits on Roundtable, the vice-president sits on the Hollins Activity Board (HAB), the secretary sits on Appointment board, the treasurer sits on Treasury board, and the senator has a voting position at Senate. These are all elected positions.</p>
ACPOL	<p>The Academic Policy Board (AcPol) is responsible for gathering student opinions on the University's general education program and other matters affecting students' educational experiences at Hollins. Additionally, the Academic Policy Board administers the Independent Exam System, distributes Short Term scholarships and funds for academic conference attendance, gathers student input for tenure and promotion proceedings, and serves as student representatives on University committees.</p>
HCA	<p>The Honor, Conduct, and Appeal (HCA) Board is a student-led organization whose goal is to uphold the Hollins University honor and conduct system. The HCA Board at Hollins University is not intended to punish or discipline students. Rather, it exists to protect the interests of the community and to educate those whose behavior is not in accordance with core values. Board Chairs and the Conduct Coordinator are responsible for reviewing complaints, determining if complaints hold merit and should be heard, and assign cases to the appropriate hearing body which is made up of Hollins students and a staff or faculty advisor. This system makes Hollins unique in its ability to trust its students with great amount of responsibility. As a result of this trust, the student body has effectively created an environment which honors the Student Conduct system and Honor Code, holding all of its students up to a standard that encourages honesty and hard work.</p>
HAB	<p>The Hollins Activity Board (HAB) is responsible for using the portion of student dues allocated to them to plan and execute fun, diverse and inclusive activities and events for the campus community to supplement the events provided by SGA-funded clubs and organizations. In addition to independently producing events, HAB may co-sponsor or subsidize the events or activities of any student or campus organization.</p>
Clubs	<p>Hollins has 22 SGA-funded organizations welcoming new members! If you are interested in joining one of them or are interested in starting a club of your own, contact the SGA Club Coordinator (Hannah Jensen) at Club@Hollins.edu.</p>
Athletics	<p>Hollins athletes are represented by the Athletic chair, a student representative that is usually in tune with the voices of the student athletes. The chair can play on any sports team and usually hosts a number of campus activities.</p>

WHO IS ON SGA ROUNDTALBE?

SGA President	Hanna Strauss	StraussH@Hollins.edu
SGA Vice President	Reilly Swennes	SwennesRM@Hollins.edu
SGA Secretary	Jasmine Carter	SGA_Sec@Hollins.edu
SGA Treasurer	Laura Mitchell	SGA_Treas@Hollins.edu
Honor Court Chair	Clara Souvignier	H4@Hollins.edu
Student Conduct Chair	Lilly Potter	StudentConduct@Hollins.edu
Appeal Board Chair	Alison Stinnette	AppealBoard@Hollins.edu
Academic Policy Board Chair	Grishma Bhattarai	Acpol@Hollins.edu
Club Coordinator	Hannah Jensen	Club@hollins.edu
Social Media Coordinator	Danielle Sawyer	Sga_SocialMedia@hollins.edu
HAB Chair	Erin Harrover	HabChair@Hollins.edu
Athletic Chair	Valerie Heflin	AthleticChair@Hollins.edu
2019 Class President	Nina Keller	2019President@hollins.edu
2020 Class President	Alex Lesniak	2020President@hollins.edu
2021 Class President	Julia Polk	2021president@hollins.edu
2022 Class President	<i>To Be Elected!</i>	<i>Will be set up after elections!</i>

HOW TO JOIN THE TEAM

Contact SGA Secretary, Jasmine Carter: SGA_Sec@Hollins.edu

Check out the SGA Website: <https://sga.press.hollins.edu/>

How do I run for a position?	If you want to run for a position reach out to your SGA Secretary for questions, attend the Q&A session after Senate, and all elections dates are on this pamphlet.
Are there any meetings I need to attend?	The only meeting that is required by all candidates to attend is called Candidate Tea. Candidate Tea takes place on the Friday before elections happen. This is a mandatory meeting where candidates will sign agreements to abide by election rules and procedure.
What materials are due for running as a candidate in an election?	10 flyers, standard paper size A PowerPoint slide for HUTV 1 poster, no larger than half a standard poster board A candidate statement (hard copy and electronic) with a photo
Can I run for two positions at one time?	No. Once elections are over you are allowed to run for a new position during the next election or you can apply through Appointment Board.

IMPORTANT DATES

August 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26 Returning Student Arrival	27	28 Opening Convocation 1st Step	29 1st Day of Classes	30	31	1

September 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3 Labor Day	4 1st Year Election Info Session	5 1st Year Class Meeting	6	7	8
9	10	11	12 1st Year Class Meeting	13	14 1st Year Election Materials Due! Candidate Tea	15
16	17	18 1st Year Election Speeches	19 1st Year Class Meeting	20 1st Year Election Voting	21 1st Year Elections (Recount if necessary)	22
23	24	25	26 1st Year Class Meeting	27 Appointment Board Materials Due	28	29

October 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30 Appointment Board	1	2 Appointment to Senate for Approval	3 1st Year Class Meeting	4	5	6